

Procedure: On-Call Shift Management - Paediatric Recovery Ward - SCH



ON-CALL SHIFT MANAGEMENT PAEDIATRIC RECOVERY WARD - SCH

PROCEDURE ®

DOCUMENT SUMMARY/KEY POINTS

- SCH Paediatric Recovery is not staffed 24 hours per day, 7 days per week.
- Out of hours cover is managed by an On-Call roster of Paediatric Recovery Registered Nurses.
- Calling in and relief for the Paediatric Recovery RN after hours is managed by the SCH After-Hours Nurse Manager.

CHANGE SUMMARY

- Due for mandatory review.
- Updated flowchart.

READ ACKNOWLEDGEMENT

- All Paediatric Recovery Staff and After Hours Nurse Managers must read and understand the content of the document
- Line managers will maintain records of read receipts for subsequent compliance and other audits.

This document reflects what is currently regarded as safe practice. However, as in any clinical situation, there may be factors which cannot be covered by a single set of guidelines. This document does not replace the need for the application of clinical judgement to each individual presentation.

Approved by:	SCHN Policy, Procedure and Guideline Committee	
Date Effective:	1 st April 2024	Review Period: 3 years
Team Leader:	Nurse Unit Manager	Area/Dept: Recovery

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MANAGEMENT OF ON-CALL SHIFTS (PAEDIATRIC RECOVERY STAFF)

POWH theatre staff contact SCH After Hours Nurse Manager, requesting the Paediatric Recovery Registered Nurses (RNs) SCH A/H Nurse Manager contacts Recovery staff members via Recovery RN's personal mobile phones. (Phone number as per roster and staff database) After Four (4) hours on duty, the SCH A/H Nurse Manager to contact Recovery RNs to discuss meal break/relief arrangements. If no contact has been made, Recovery RNs should initiate contact with the SCH A/H Nurse Manager. After six (6) hours on duty, SCH A/H Nurse Manager to contact Recovery RNs or Recovery RNs to contact SCH A/H Nurse Manager to discuss situation regarding: Ongoing workload - Meal relief/break - OH+S Issues/fatigue The **A/H Nurse Manager** to contact Prince of Wales O/T management to This also applies to after hours, on-call, If all else fails, The A/H Nurse discuss possible downtime to allow meal Sat, Sun and week nights. Manager should escalate to the Onhour for **Recovery Nurses**. Call Executive.

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