

INHALATION THERAPY: SUPPORT AND SUPPLY OF RESPIRATORY EQUIPMENT – CHW

PROCEDURE[®]

How to return equipment to Inhalation Therapy

- Any Respiratory Equipment that requires cleaning is to be bagged in the Ward/Department before being transported to Inhalation Therapy (located in the Biomedical Engineering Department).
- A label is to be attached to the equipment stating the Ward/Department where the equipment has come from and detailing whether the equipment has been used on a patient where additional transmission based precautions were required.
- The equipment for cleaning can then be left outside the 'Inhalation Therapy Returns' door. Please ring the doorbell to notify Inhalation Therapy staff.
- Cleaned equipment is to be picked up at the Biomedical Engineering enquiries counter.
- Respiratory Equipment requiring cleaning is **NOT** to be brought into the Biomedical Engineering or the Inhalation Therapy 'Clean Area'.

Inhalation Therapy Hours of Operation

Business Days

- Call Inhalation Therapy for service on 52831 between the hours of **6:30am – 5:30pm**.

Weekends and Public Holidays

- Call Inhalation Therapy for service on 52831 between the hours of **7:00am – 2:00pm**.

Stock Supply Times

- Supply of consumable stock is available from the Biomedical Engineering enquiries counter during the hours:
Monday – Friday 8:00am – 10:00am and 12:00pm – 2:00pm.
- Requests for Industrial Gas Cylinders are to be faxed to Inhalation Therapy for delivery by the hospital porters.
- Requests for Medical Gas Cylinders are to be made directly to the hospital porters.

Note: If the Department is unattended, staff may be contacted by paging 6020.

Approved by:	SCHN Policy, Procedure and Guideline Committee	
Date Effective:	1 st July 2020	Review Period: 3 years
Team Leader:	Biomedical Engineer	Area/Dept: Biomedical Engineering

Support After Hours

- A store of pool equipment and accessories is kept locked in the Equipment Pool Room, located at the entrance to Biomedical Engineering, Block 5, Level 3, Middle Bridge.
- The key is held by the After Hours Nurse Manager (Page No. 6056).

For urgent emergency requests the Inhalation Therapy Technician on call is contacted through the Switchboard Operator.

CHANGE SUMMARY

- Due for mandatory review. No major changes made.

READ ACKNOWLEDGEMENT

- Discretionary – local manager to determine which staff, if any, are to read and acknowledge the document or acknowledge the document only.

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